

LOCAL 94 EXECUTIVE BOARD MEETING MINUTES 2/20/2002

The Local 94 Executive Board welcomed two new members to the board (Stacey Madson – Secretary, and Bill Lattin – Past President). Executive Board members are Bob Seal (Pres.), Jay Greenberg (VP), Stacey Madson (Secretary), Sue Whited (Treasurer), Bob Knighten (At large), Bill Lattin (Past President).

Treasurer's Report: (Sue, you were going to provide input to this)

Business:

- Voted to purchase a copy of Quicken, Motion Sue, Second Bill Lattin, Vote Unanimous

Elections Issues

- Discussed volunteers for assistance in conducting the upcoming Union Officer elections
- Union member roster is outdated. Determined to ask DOE-ID HR for an updated list of members with last known address

Unit Clarification Policy:

Discussed Bargaining Unit (BU) eligibility list. Discussed possibility of including the Grand Junction office personnel in the BU.

Active Grievances:

One grievance is active and proceeding to step 2

Office Space Assignment Policy:

Discussed BU MOU regarding office space in light of message sent to ID employees by DOE management.

Performance Appraisal Change:

Discussed proposal to move from present 3 stage rating system to a 4 stage rating system. It was reported that DOE-HQ is @ a 5 stage rating system. Discussion regarding uniformity on rating system. Proposal did not identify year value assigned to the rating status relative to a RIF.

Bus Pass Issue:

Discussed proposal by BBWI to require annual bus pass and the impact of that policy on BU members located at the site. Negotiations relative to this issue with ID is proceeding

Secretarial Grade Issue:

Desk audit is nearing completion

Smoking Policy:

Reviewing Draft Policy for ID personnel

Union Rep/Management Rep routine meetings:

Not presently being conducted. Appointments are made but management representative continues to be unavailable at appointed time

Federal Caucus:

- May 19-23 Annual Meetings in Silver Springs, Maryland Hilton

- Expectations are that 2 Local 94 representatives will attend and participate
- Motion to allow delegates per diem (receipts required) up to that allowed by government regulations. Motion by Bob Seal, second Bill Lattin, Unanimous

Discussed when MOUs are appropriate. At present, they are inconsistently implemented.

Discussed the need to obtain a new Chief Steward (Jay Greenberg was recently appointed as the new VP). Discussed the need for additional stewards who are trained appropriately. Discussed desire to have a steward geographically located near BU member's locations vs. other options. Discussion tabled for next meeting and further discussion.

Discussed need to update Local 94 Website.

Other business:

- Newsletter? Would help with communications with union members
- Next meeting scheduled for 3/6 at 1:00 P.M. at the Local 94 Offices. Discussed need to meet bi-weekly for a time.