

LOCAL 94 EXECUTIVE BOARD MEETING MINUTES 3/20/2002

Executive Board members present are Bob Seal (Pres.), Jay Greenberg (VP), Stacey Madson (Secretary), Bob Knighten (At large), Bill Lattin (Past President). Sue Whited was absent due to authorized company travel duties.

Business:

Minutes from last meeting were approved unanimously

No treasurer's report as Sue Whited was absent

Secretary's Report:

Elections Issues

Discussed dates for the upcoming general membership nominations meeting. May 16 will be the date for that meeting with a location to be determined. Letter announcing the meeting will be sent to current union members.

Update of an accurate Local 94 membership list is progressing. That updated list needs to be provided to IFPTE national offices as well.

Motion by Jay Greenberg to allow secretary to purchase stamps, envelopes, and other supplies necessary to election process with reimbursement based on receipts, second by Bob Knighten. Vote unanimous.

Active Grievance Status

No change. Still at step 2 awaiting written response from Human Resources before proceeding with any further action.

Remote Worksite Allowance:

Discussed the matter of "convenience, lowest cost available" for transportation of employees to the remote site (INEEL), provisions for purchase of buss passes, amounts available for remote site pay versus purchase of a buss pass, etc. Further discussion regarding the amount of reimbursement available to employees stationed at the Scoville site and/or purchase of the buss pass will be had with management.

Secretarial Grade Issue:

No change. DOE-ID management agreed to share the results of the desk audit conducted. The audit report is not finished yet.

Smoking Policy:

Tabled discussion awaiting Sue's return from travel

Chief Steward Position:

Discussed the need for designation and possible training for a new chief steward. Jay Greenberg continues to act in the position even though he is also the Local 94 VP. Discussion was also held regarding the need for additional stewards within the union membership.

Other Business:

Discussed the honorable withdrawal from the union by Annette Lusk. Appropriate forms were filled out and signed by the president and the secretary and forwarded to IFPTE National for the certificate of honorable withdrawal that is available for such action.

Discussed membership enrollment forms. The personnel recently identified as eligible bargaining unit members will be apprised of union services/activities in addition to the request to consider joining as union members.

Discussed the memo referring to mandatory use of headlights while driving government fleet vehicles during government service. Management will be sending out a message to all ID employees that will require headlight use when driving government vehicles and encourage their use when driving personal vehicles.

Discussed the upcoming federal caucus. Travel arrangements have been finalized for Bob Seal and Jay Greenberg to attend.

Discussed the desire for ID to provide a "Retirement Training" seminar for several employees who are planning to retire in the near future. Local 94 will request that management solicit support for a trainer from HQ or the Social Security Office to provide such a training seminar.

Discussed the "Site Incentives Working Group" report that was conducted several years ago. Executive board members were provided copies and asked to review for future discussion in upcoming board meetings.

Discussed the availability of products available from IFPTE for purchase by union membership. Bob Seal has a list of products and their costs. The list of product items available for purchase will be posted on the union web page for union member review. Purchase of items must be made through the local union so any member wishing to purchase items must request purchase through the union and then reimburse the union for the cost of the item. Discussion regarding interest by executive board members to have an IFPTE Local 94 polo shirt to wear (at a minimum) on board meeting days. Board members agreed that it would be a good idea to have a shirt to wear on board meeting days in order to "show the union colors". Motion by Stacey to authorize the treasurer to purchase one shirt for each present board member as well as for future executive board members at the expense of the local union. Second by Bob Knighten. Vote unanimous. Sue was also commissioned to embroider the IFPTE logo as well as "Local 94" on the shirts.

Meeting adjourned at 2:00 PM.